

Notice of HIPAA Privacy Practices

Updated: 10/7/2025

1. Introduction

RxPreferred Benefits, LLC (“RxPreferred”) is committed to protecting the privacy and security of patients’ health information. This policy outlines RxPreferred’s practices regarding the collection, use, and disclosure of Protected Health Information (PHI) in compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

RxPreferred is not a Covered Entity for purposes of compliance with HIPAA, however RxPreferred is a Business Associate of employer-sponsored, managed care organization-sponsored, health insurance company-sponsored, and non-profit-sponsored health plans, third party administrators, pharmacy benefit managers, healthcare information technology providers, health administrative services organizations, and other organizations (collectively, “Providers”) that are Covered Entities or Business Associates to Covered Entities in the ordinary course of its business.

It is the responsibility of the applicable Covered Entity to satisfy the Patient Rights hereinbelow. If an individual requests to exercise any Patient Rights with RxPreferred, the request will be communicated to the applicable Covered Entity and processed pursuant to the HIPAA compliant agreements in place between RxPreferred and the applicable Covered Entity.

2. Definitions

- **Protected Health Information (PHI):** Any information about health status, provision of health care, or payment for health care that can be linked to an individual.
- **Covered Entity:** A health plan, health care clearinghouse, or health care provider who transmits any health information in electronic form.
- **Business Associate:** A person or entity that performs certain functions or activities on behalf of, or provides certain services to, a Covered Entity that involves the use or disclosure of PHI.

3. Use and Disclosure of PHI

RxPreferred may use and disclose PHI for the following purposes:

- **Treatment:** To provide, coordinate, or manage health care and related services.
- **Payment:** To obtain payment for health care services provided.
- **Health Care Operations:** For activities necessary to run our business and ensure quality care.

4. Patient Rights

Patients have the following rights regarding their PHI:

- **Right to Access:** Patients can request to inspect and obtain a copy of their PHI.

- **Right to Amend:** Patients can request corrections to their PHI if they believe it is incorrect or incomplete.
- **Right to an Accounting of Disclosures:** Patients can request a list of disclosures of their PHI made by the Covered Entity.
- **Right to Request Restrictions:** Patients can request restrictions on certain uses and disclosures of their PHI.
- **Right to Confidential Communications:** Patients can request to receive communications of PHI by alternative means or at alternative locations.

5. Safeguards

RxPreferred implements administrative, physical, and technical safeguards to protect PHI against unauthorized access, use, or disclosure. These include:

- **Administrative Safeguards:** Policies and procedures designed to clearly show how the entity will comply with HIPAA.
- **Physical Safeguards:** Controlling physical access to protect against inappropriate access to protected data.
- **Technical Safeguards:** Technology and the policy and procedures for its use that protect PHI and control access to it.

6. Complaints

Patients can file a complaint if they believe their privacy rights have been violated. Complaints can be submitted to:

- **Privacy Officer:** John Menees
- **Office for Civil Rights (OCR):** Patients can also file a complaint with the OCR.

7. Changes to This Policy

RxPreferred reserves the right to change this privacy policy at any time. Any changes will be effective immediately upon posting the revised policy.

8. Contact Information

For questions or more information about this privacy policy, please contact:

- **Privacy Officer:** John Menees; info@rxpreferred.com.